

# Technical Assistance Log

TEANECK BD OF ED-00305150

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
01/26/2022	2482	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	Meal Components and Quantities - Review Period	409	FSD	Kristin Appel	Corinne Santos-Hernandez	<input checked="" type="checkbox"/>
<b>How Provided</b>	Email			<b>Comments</b>	Provided TA for breakfast served on December 17, 2021. Production record has the wrong total served for orange juice. This does not affect the total meals served.			

# TEANECK BD OF ED-00305150 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	TEANECK BD OF ED-00305150	810	02/28/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/07/2022 01:13 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Corinne Santos-Hernandez 02/07/2022 01:13 PM  The interim BA, Asst. BA and the Asst. to the BA and the coordinator of student information system has taken the online civil rights training on 2/4/22 and . The And to Justice for all poster has been put in all school buildings. The current USDA non-discrimination statement has been included on the letter that is sent to the parents for eligibility of the free and reduced lunch letter as of 2/4/22.				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 01/31/2022 11:21 AM				
	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: <a href="http://www.fns.usda.gov/fns-nondiscrimination-statement">http://www.fns.usda.gov/fns-nondiscrimination-statement</a> . Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	TEANECK BD OF ED-00305150	1005	02/28/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/07/2022 01:14 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Corinne Santos-Hernandez 02/07/2022 01:14 PM  The local wellness policy is being reviewed by the policy committee members and will be adopted by the Board				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 01/31/2022 11:20 AM				
	The SFA has a last revised Local Wellness Policy from 8/22/18. A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, at least once a school year. Please complete Form 357 (Wellness Policy Assessment Tool) . Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	BENJAMIN FRANKLIN MIDDLE-434	410	02/28/2022	CAP Accepted

# TEANECK BD OF ED-00305150 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/07/2022 01:12 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Kristen Appel 02/03/2022 09:44 AM				
	<p>A production record training was conducted regarding the proper documentation of portions planned, left over and reimbursable meals. Planning of adequate portion sizes was discussed with the manager on site to meet the daily and weekly requirements. Training will be continuous. Date of implementation was January 25, 2022.</p>				
<b>Corrective Action History</b>	Flagged by Corinne Santos-Hernandez 02/07/2022 01:16 PM				
	<p>December 16, 2021- Vegetarian Beans was documented on the Production record for the vegetable of the day but it does not document the portions planned, left over and reimbursable meal. Carrots was served that day but only 50 portions were planned to feed 321 students. At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. Since fruits were offered in 1/2 cup portions that day, meals will not be taken disallowed. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Group 1: CA Count (2)		TEANECK BD OF ED-00305150		02/28/2022	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 02/07/2022 01:13 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Corinne Santos-Hernandez 02/07/2022 01:13 PM				
	The interim BA, Asst. BA and the Asst. to the BA has taken the online civil rights training on 2/4/22 and				
	Flagged by Corinne Santos-Hernandez 01/31/2022 11:21 AM				
<b>Corrective Action History</b>	Professional Standards is not in effect this year due to the Child Nutrition Response Waivers #94 and #97, however Civil Rights training is mandatory for all staff including employees outside of the School Nutrition Program whose responsibilities include duties related to the operation of the School Nutrition Program.				
	<p>Flagged by Corinne Santos-Hernandez 01/31/2022 11:21 AM</p> <p>Annual civil rights training is required for all staff (including the 4 non-school nutrition staff that have responsibilities that include duties related to the program) and who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged